



April 2018

Dear Prospective Opportunities Fair Participant:

The Career Center at The College of New Jersey cordially invites you to participate in our

## ***Fall 2018 Opportunities Fair – Student Recreation Center***

**Friday, September 28 | 11:00am – 2:00pm**

Graduates of The College of New Jersey are among the best and brightest in the state and the nation, and proceed to become excellent corporate and community leaders. They receive an excellent academic preparation, they consistently demonstrate a strong work ethic, and they demonstrate proven leadership skills. Publications such as the *US News & World Report*, *Barron's Guide*, *the Princeton Review* and *Business Week* support this recognition of the competitiveness of our students and academic programs in the rankings. Our Career & Internship Day event is designed to enable you to meet your recruitment needs, build recognition among this talented candidate pool, and give you the opportunity to interact with TCNJ faculty and administrators.

Our Opportunities Fair will run from 11 AM – 2PM;

**Registration: 10:00am – 11:00am**

**Students will enter the event from 11:00am – 2:00pm**

To reserve a space, please complete the registration in Handshake as soon as possible using the following link:

[https://app.joinhandshake.com/career\\_fairs/5018/employer\\_preview](https://app.joinhandshake.com/career_fairs/5018/employer_preview)

Your registration includes lunch, refreshments, and a 6 ft. display area. Please note: your display space will be limited to the six foot area of the table. TCNJ now accepts all major credit cards or checks made payable to *The College of New Jersey, Attn: Career Center*. Further instruction is provided in the registration process in Handshake. **Registration is on a space available basis.**

### **REGISTRATION FEE:**

#### **NON-PROFIT/GOVERNMENT**

\$100 – Early Registration (through Friday, 8/31/18)

ONE table/ two representatives

\$125 – Regular Registration (after Friday, 8/31/18)

ONE table/ two representatives

#### **PROFIT**

\$225 – Early Registration (through Friday, 8/31/18)

ONE table/ three representatives

\$250 – Regular Registration (after Friday, 8/31/18)

ONE table/ three representatives

If you would like to ship your materials in advance, please ensure they are received by The College no later than **Friday, September 14, 2018** to the following **shipping address** (\*differs from our mailing address), TCNJ Career Center, 2000 Pennington Road, Ewing, NJ 08628. Please mark the box “Fall Opportunities Fair”.

A letter of confirmation including the schedule for the event, parking information and directions to TCNJ will be shared in the weeks leading up to the Fair. If you do not receive a confirmation letter at least two weeks prior to the event, we may not have received your registration. Please contact our office at (609) 771-2161 to determine your registration status.

I look forward to seeing you at TCNJ’S Fall Opportunities Fair!

Sincerely,

*Emily Behn*

Assistant Director, Employer Relations

*Debra M. Klokis*

Associate Director