

PROFILE:

- Edit the primary education section with your major(s), GPA, and expected graduation
- Use the “Upload Resume” tool to autofill your profile from your resume
- Add copies of your resume/cover letter/transcript to the “Documents” section
- Stand out to employers by filling out the various sections of your profile

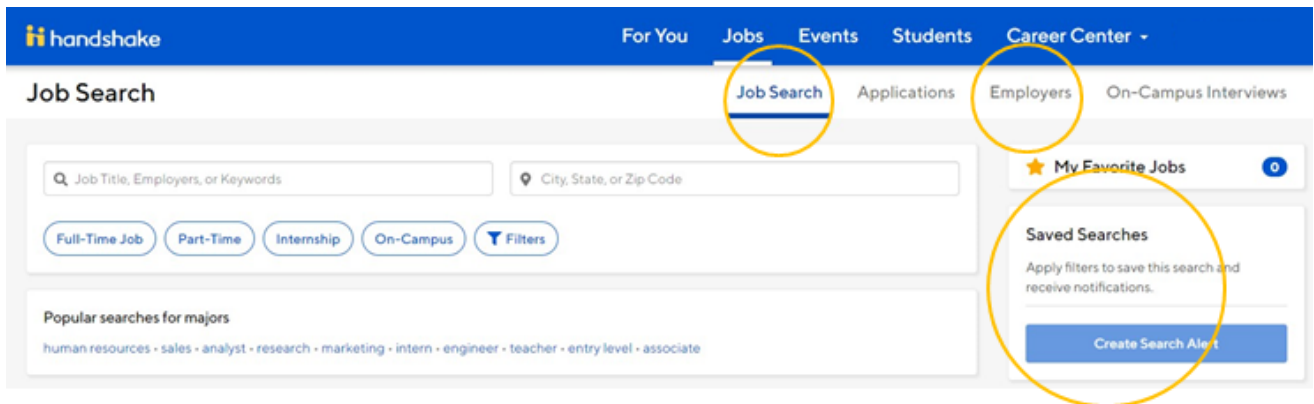
EXPLORE: *Find the job you're looking for!*

Choose: Job Search or Employers

Set: Your desired filters for specific search results

Create: Searches to receive notifications when jobs meeting your preferences are posted

Favorite: Employers you are interested in - you'll receive updates when they post a new job, internship or event on campus; and jobs, so that you can easily return to the posting



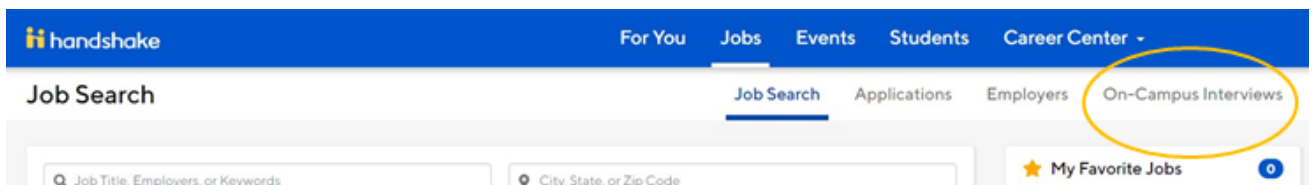
ON CAMPUS INTERVIEWS:

Survey: Click on your name, then surveys. Take this year's on campus interview survey to acknowledge our policies.

Submit: Resume and any additional documents requested

Preselect Schedules: Selected applicants receive invitations to sign up for interviews

Cancellations: If necessary, please call the Career Center at least 48 hours before your scheduled interview to avoid penalties



EVENTS:

See career workshops, employer panels, and online events.

“Search Fairs” to see information specifically about upcoming career fairs on campus.

“View All Employers”. Click “View Details” under an employer’s name in the list to learn more about the company, job openings they have posted, and more