

Dear Graduating Students pursuing Teaching or School Counseling:

Each spring semester The Career Center, in cooperation with the School of Education, invites school district personnel to recruit on-campus as part of **Education Interview Days** (EID). The school district representatives conduct interviews with TCNJ graduating students for employment opportunities in teaching and school counseling. Last year over 150 school districts held more than 2380 interviews. To participate review the details below.

### When are the Interview Dates?

Mark your calendar! The interview dates for this EID program occur in the Spring semester on:

- Friday, March 13, 2020
- Friday, March 27, 2020
- Friday, April 3, 2020

### Who is eligible to participate?

Students completing a bachelor's degree, master's degree, or certification in an area of education or school counseling, from TCNJ in **December 2019, May 2020, or August 2020** and in an active job search for full time employment are eligible to participate. *Those involved in a 5 year undergraduate combination graduate program will participate in this recruitment program the Spring semester of the graduation year of the Master's program.*

### Interested? Register and attend one of the mandatory EID Workshop/Orientation Sessions.

This session describes the process for submitting your resume, the many trigger dates (see additional documents provided), interviewing on-campus, and informs you about services offered. Register to attend through the link below or the on line form found on the Career Center website. <https://forms.gle/qcyJBeC9qXD1L3bX8>

Workshop/Orientation choices are:

- 11/21/19, Thursday 2:30-4:30PM, ED 113
- 12/3/19, Tuesday, 4:30-6:30PM—Library Auditorium
- 12/10/19, Tuesday, 10:00AM-12:00PM—ED 113
- 12/18/19, Wednesday, 10:00AM-12:00PM-ED 113
- 1/15/20, Wednesday, 9:30AM-11:30AM—ED109
- 1/28/19, Tuesday, 10:00AM-12:00PM—ED113

### Students Teaching Abroad in Spring-It is highly recommended that you attend sessions in November or December

*Note: Attendance at an orientation session is mandatory to participate in EID. Should you have a scheduling conflict which precludes your attendance, contact The Career Center at (609) 771-2161 or [eid@tcnj.edu](mailto:eid@tcnj.edu) for further instructions.*

Once you have attended the orientation session, you will be required to attend a resume review. Once your resume receives approved status, your Handshake account is activated, allowing you to submit your resume to specific school districts of interest.

Career Center staff and/or Peer Career Educators are available on a drop-in basis for resume critiques during open **Drop-in hours**. Drop-in hours for all students (15-minute consultations) are held on Mondays 1:30-3:30 pm, Tuesdays 3:30-5:30pm, Thursdays 1:30-3:30pm and Fridays 10:00am-12:00pm (Please review the Career Center website for drop in hours during break). If you are unavailable to attend drop in hours, Career Center staff members are also available to review a resume through individual appointments. Individual appointments can be scheduled through Handshake. During the academic year, office hours are Tuesday 8:30 am -6:00 pm and Monday, Wednesday, Thursday & Friday, 8:30 am - 4:30 pm. The Career Center will be open during winter break for scheduled counseling appointments but will be closed Dec 23rd through Jan 2nd.

**Education Interview Days** offer an excellent opportunity for graduating students entering the job market to meet with school district representatives. Students are encouraged to participate fully and to adhere strictly to all deadlines. Job searching beyond EID is also encouraged. If you have questions, please contact The Career Center at (609) 771-2161 or email [eid@tcnj.edu](mailto:eid@tcnj.edu).

Sincerely,

*Audrey Cooper*

Audrey Cooper, Assistant Director, Career Center