



January 2023

Dear Educator:

The College of New Jersey Career Center, in cooperation with the School of Education, cordially invites your school district to participate in our **Education Recruitment Program**: an in-person **Education Opportunities Fair** and two **Virtual Education Interview Days (EID)**. This process provides opportunities for school district representatives to network with current candidates and to interview pre-selected December 2022, May 2023 and Summer 2023 graduates (Bachelor’s and Master’s level) for prospective teacher and school counselor positions for the 2023-2024 school year.

Program Details

The **Education Opportunities Fair on March 8th** provides school districts with an in-person opportunity to speak with interested students and candidates in a professional networking and career fair environment. Students in attendance will also have the opportunity to apply for jobs posted in Handshake that are associated with the Education Interview Days (EID). **The deadline to register for the Education Opportunities Fair is February 20, 2023.**

Register here via Handshake: https://app.joinhandshake.com/career_fairs/38492/
Education Opportunity Fair date: Wednesday, March 8, 2023 - \$175.00 registration fee

The **Education Interview Days** program offers school districts access to TCNJ’s talented pool of candidates and the ability to conduct interviews with these candidates virtually on specific days. This year, school districts will have the ability to manage their job postings, review applications, complete candidate selection, and review final scheduling directly.

Interview dates. The program is consolidated into two interview dates to ensure a minimal impact on candidates’ Spring student teaching schedules. Virtual interviews will be held on:

- Friday, March 24, 2023** - Program Fee - \$100
- Friday, April 21, 2023** - Program Fee- \$100

Payment is not expected at the time of registration, but is due by the visit date (if a PO is provided, payment can be accepted within 10 days after the event date). Payment can be made by check, credit card or a PO can be provided. Districts scheduling more than one Education Interview Day visit may submit for the total amount (i.e., 2 registrations - one for 3/24 and one for 4/21, one check for \$200.) Education Opportunities Fair payments should be sent separately. Checks should be made payable to: The College of New Jersey Attn. Career Center.

To participate in EID: select an interview date(s) and complete the registration form/participation agreement online **no later** than the deadlines provided in the timeline below. If your district would like to participate on both interview days, please submit a separate registration for each interview day. Please note: **Due to space considerations**, registrations will be accepted on a *first-come, first-serve basis*. Registrants will receive confirmation emails, detailed process instructions and invoices once we place your registration in the Handshake system and it is confirmed. If you do not receive a confirmation and invoice within two weeks please **email us** at eid@tcnj.edu. Online registration is available at the following website:

<https://forms.gle/DmPdGjzYqLKjCHjPA> or on our website: <https://career.tcnj.edu/education-interview-days/>

The following is a summary of the Education Interview Day timeline:

<u>Interview Date</u>	<u>Registration Deadline</u>	<u>Resumes Available to District</u>	<u>Selection Date</u>
Friday, March 24	Fri, Feb 24	Thursday, Mar 2	Thursday, Mar 9
Friday, April 21	Fri, Mar 24	Thursday, Mar 30	Thursday, Apr 6

We will also be offering Employer Workshops to review Handshake, how to post positions, and selection. Please register here: <https://forms.gle/BawGu7o5HPZbpdJK9>

We hope you will join us for this year’s Education Recruitment Programs. If you need additional information, please contact me via email at EID@tcnj.edu.

Sincerely,

Marjorie Blicharz
Assistant Director, Office of Career and Leadership Development